FROM	N° M261894
	DATE
	TYPE OF MATERIAL
TO:	ENVELOPE (S)
	PACKAGE (S)
	OTHER
IF LOG DATA IS TO BE ADDED ON COPIE WINDOW POCKET, OR ATTACH SECURE WINDOW POCKET.	COPY BELOW THIS LINE, REMOVE THIS COPY IS 2 AND 3. INSERT <u>ONLY</u> THIS COPY IN THE LY TO ENVELOPE OR PACKAGE WITHOUT A
SIGNATURE OF RECIPIENT (NOT INITIALS)	DATE AND TIME OF RECEIPT
COURIER	'S RECEIPT 1
FORM 240 USE PREVIOUS 6-60 EDITIONS	(24-25)

COURIER RECEIPT AND LOG RECORD

MFG. 10-70

Approved For Release 2002/08/26: CIA-RDP74-00005R000200060041-2

25X1
—CORRESPONDENCE - GENERAL

h. Document Receipt, Form 615

A Document Receipt is required for all correspondence classified SECRET transmitted outside CIA. Its use is optional for SECRET correspondence transmitted within the Agency and CONFIDENTIAL material forwarded outside CIA. Document Receipts are prepared in an original and one copy. The original is transmitted with the correspondence; the copy is retained by the sender until the original bearing the recipient's signature is returned. The copy is then destroyed.

	MENT RECEIPT		NOTICE TO RE Return as Shown		e Side	COURIER REC. N	10.	DATE SENT	
SENDER OF DOC	UMENT(S)			ROOM	BLDG.		DATE DOCU	MENT(S) SENT	
		DESC	RIPTION OF D	OCUMENT	(S) SENT	ř			
CIA NO. DOCUMENT DATE COPIES DOCU		DOCUM	ENT TITLE		ATTACHMENTS			CLASS	
			RECIF	IENT					
ADDRESS OF RECI	PIENT			SIGNATURE	ACKNOWLED	GING RECEIPT O	F ABOVE DOO	UMENT(S))	
				OFFICE			DATE OF REC	EIPT	
DRM 615	USE PREVIOUS EDITIONS			<u> </u>			<u> </u>		

FRONT

KEVIDED:

25X1

Place signed receipt in outgoing mea through agency messenger service.	ssenger box for return to sender of docume
TO: NON-CIA RECIPIENT	
Place signed receipt in envelope and t	ransmit to:
<u> </u>	
-CENTRAL INTELLIGENCE AGEN 2430 E STREET NW. WASHINGTON 25, D.C	
L_	

BACK ACTUAL SIZE - $3\frac{1}{2}$ " x $7\frac{1}{2}$ "

EXHIBIT 16

-67-

25X1
——CORRESPONDENCE - GENERAL

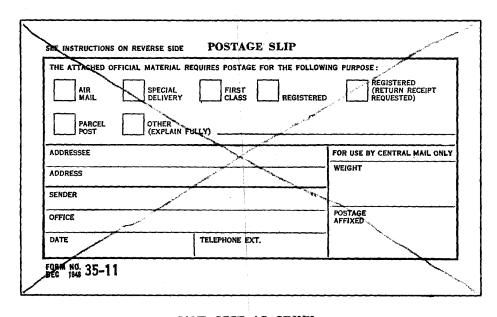
25X1

i. Postage Slip, Form 239

A Postage Slip shall be completed and attached to each piece of correspondence which will require special postage or handling. Envelopes and labels which bear the penalty indicia may require additional postage for special type services. In completing the Slip, indicate the type of mailing service desired, and fill in each pertinent space except the box marked "For Use by Central Mail Only." In addition, type the words "DO NOT METER" if for security reasons the postage should not be affixed by a postage meter.

NOTE: A single Postage Slip may be used to cover a group of letters if each letter in the group requires only first class postage. For such cases, type the word "various" in the addressee box on Form 239, followed by the number of addressees in parentheses. Attach a listing of these addresses.

Postage Slips will be required when the originator of registered correspondence desires a Return Receipt Card for Registered Mail, Post Office Form 3811.



USE KEVISED FORM 239

SAME SIZE AS SHOWN

EXHIBIT 17